



CONSTITUTION of

The Institution of Diploma
Engineers, Bangladesh (IDEB)
Established : 1970

[As adopted in the First General
Convention
held in Dhaka on 8 November 1970 and
as amended up to 22-25 April 2014]

ইন্সটিটিউশন অব ডিপ্লোমা ইঞ্জিনিয়ার্স, বাংলাদেশ (আইডিইবি)
১৬০/এ, কাকরাইল ভিআইপি রোড, ঢাকা-১০০০, কর্তৃক প্রকাশিত ও প্রচারিত
মূল্য : ৫০.০০ (পঞ্চাশ) টাকা মাত্র।

Head Quarters
160/A, Kakrail VIP Road
Dhaka-1000, Bangladesh

Constitution of The Institution of Diploam Engineers, Bangladesh (IDEB)

As adopted in the Frist General Convention held on 8 November, 1970 at Art Council, Ramna, Dhaka. Subsequently amended in the national council convention held on 28 December, 1972 at Dhaka Polytechnic Institute Auditorium, on 8 August, 1976 at Bangladesh Textile Institute Auditorium, the 11th National Council Convention held on 12 October 1985 at Bangladesh Glass & Ceramic Institute Auditorium, the 18th National Council Convention held on 16 January 1994 at IDEB Bhaban complex, Kakrail, Dhaka, the 22nd National Council Convention held on 17 April 1997 at IDEB Bhaban, Dhaka, the 29th National Council Convention held on 27 December 2005 at IDEB Bhaban, Dhaka, the 31st (Suspended) & 32nd National Council Convention held on 29-30 August 2008 at IDEB Bhaban, Dhaka, the 35th Nationalk Council Convention held on 25-26 January 2012 at IDEB Bhaban, Dhaka and the 38th National Council Convention held on 22-25 April 2014 at IDEB Bhaban, Dhaka.

Head Quarters : Dhaka
Established : 8th November 1970

ARTICLE – 01

NAME, STYLE, MONOGRAM, FLAG, LOCATION AND

JURISDICTION

- 01.01 NAME & STYLE:** The Name and style of the Institution shall be Institution of Diploma Engineers, Bangladesh, in short IDEB
- 01.02 MONOGRAM:** The Monogram, as approved, shall be the only symbolic notation of this Institution. The year of establishment-1970 shall be printed on the Monogram
- 01.03 FLAG:** The flag of the institution shall be deep green in colour having the monogram of the institution at the centre. The ratio of length and breadth shall be 10:06
- 01.04 LOCATION**
- 01.04.01 HEAD QUARTER:** The Head Quarters of the Institution shall be located at 160/A, Kakrail VIP Road, Dhaka-1000, Bangladesh. Previously at 11 Holy cross Road, Farmgate, Dhaka (1970-1971) and adjacent to Dhaka Polytechnic Institute Post Office, Tejgaon, Dhaka (1972-89).
- 01.04.02 THE BRANCH:** The District Branch Offices as referred to this constitution shall be located at District Head Quarters orgnizational Diistrict Committee..... and Upazilla Branch office at upazilla Head Quarters.
- 01.04.03 UNIT:** Units as referred to this constitution shall be located at Important Places of Zilla/Upazilla which is far away from Zilla & Upazilla Head Quarter and shall be established where plenty of Diploma Engineers are working.
- 01.05 THE JURISDICTION:** The Jurisdiction of this Institution shall be whole physical territory of Bangladesh.

ARTICLE – 02

AIMS AND OBJECTIVES

- 02.01** The Institution as an Organization shall purely be a non-political one in spirit.
- 02.02** The Institution shall work for the national & professional development, for the overall welfare of its members by fostering a closer relationship, patriotism and spirit of brotherhood among its members for the national development specially the technological development by properly utilizing the raw materials and for the improvement of standards of the persons engaged in technological field.
- 02.03** The Institution shall endeavor to maintain the legitimate right and interest of all Diploma Engineers of Bangladesh.
- 02.04** The Institution shall work hard for maintaining close brotherly relation with Diploma Engineers globally including other professionals with the Diploma Engineers of Bangladesh, for introducing with the modern technology, for exchanging knowledge and for welfare of human being and Human Resource Development.
- 02.05** The Institution as a professional organization, shall conduct combined activities with the internationally accepted and technology based professional organization of different counties in order to establish bilateral and multilateral relationship at national and international levels.
- 02.06** The Institution shall endeavor to enhance the professional knowledge, skill, outlook & moral sense of the members.
- 02.07** The Institution endeavor to regenerate its members in the sprit of war of liberation.

- 02.08** The Institution shall conduct research/study about the national important issues with single/combined establishment/organization self-reliantly for technological development.
- 02.09** The Institution shall always try to achieve and preserve the legitimate demand and right of its member.
- 02.10** The Institution shall endeavour to build up close tie and brotherly relation among the members.
- 02.11** This Institution shall endeavour to build up a scientific knowledge and technology based society along with moral feelings.
- 02.12** The Institution shall always be engaged in humanitarian welfare & its members and to be engaged to help the country fellow at the time of natural disaster. The C.E.C. shall constitute a disaster fund, collect money for this fund and operate it in this regard. A foundation named "IDEB Welfare Foundation" shall be constituted in order to perform this work smoothly. This foundation shall be operated as per its own rules and regulations under the direct supervision of IDEB.

ARTICLE – 03 MEMBERSHIP

- 03.01 MEMBER:** Any person passed Diploma in Engineering from Bangladesh Govt. Recognized Educational Institute and obtained certificate from Bangladesh Technical Education Board (BTEB) is eligible for the membership of this Institution. But he/she has to apply in the prescribed form of the Institution for the membership" and be awarded with Membership Certificate.
- 03.02 LIFE MEMBER:** Any member shall be entitled to be life member subscribing an amount of Tk. 10,000/=(Ten thousand) to the IDEB fund at a time.

- 03.03 FELLOW MEMBER:** "Any member completed 25 years of his membership and he/she was/is associated with the activities of the Institution and having the expertise in engineering work and have contribution in social, economical, cultural activities shall be eligible to be the Fellow Member. Any such member applied for, the District Executive Committee shall prepare detailed particulars and submit to the central executive committee. The CEC shall examine the information and nominate as Fellow Member and eventually award the Fellow Membership certificate."

03.04 DONOR MEMBER:

- (a) "Any member engineer donated fixed amount to the "Building Construction fund" shall be entitled to be "Donor member".
- (b) Any person on being sympathized to the activities of IDEB donates 1(one) lac Taka to IDEB fund subjected to the approval of the central executive committee may be the donor member of IDEB.

- 03.05 HONORARY MEMBER:** A person who does not fulfill the conditions as mentioned in clause- 01 of Article-03 (03.01) of this constitution, but having sympathy with the objective and principles of this Institution or have some outstanding achievements in the field of Engineering and who assists in the healthy growth for the development of the Institution, shall be eligible to be nominated Honorary member of the Institution with the consent and approval of the Central Executive Committee of the Institution, provided that the number of such membership shall not be more than 1% (one percent) of the total enrolled members.

- 03.06 STUDENT MEMBER:** All bonafide students of the Diploma-in Engineering courses in Polytechnic and Technical Institution and their equivalents shall be eligible to become student member of the Institution

subject to the conditions as prescribed in this constitution or as may decided by the Central Executive Committee from time to time.

03.07 VOTING RIGHT: Only the members as mentioned in clause 03.01, 03.02 and 03.03 subject to the fulfillment of the conditions embodied in article-11 of this constitution only shall have the voting rights.

ARTICLE – 04 FEES AND SUBSCRIPTION

04.01 ADMISSION FEE: Admission fee Tk. 50/- (Taka Fifty) is payable at a time to become a member of the Institution.

04.02 SUBSCRIPTION: Every member shall pay yearly subscription Tk. 200/- (Two Hundred only) at a time during each English calendar year.

04.03 SPECIAL SUBSCRIPTION/DONATION: The central Executive Committee and the District Executive Committee in consultation with the Central Executive Committee may receive special subscriptions/donations from the members for the interest of the Institution as well as for the help of the distressed whenever necessary.

04.04 STUDENT MEMBER FEES: Student members shall not be required to pay any subscription. To enroll as student member of the Institution, one shall be required to fill up a prescribed form, as issued by the Central Executive Committee, with the payment of Tk. 10/- (Taka Ten) only as enrolment fee.

04.05 Fellow Member : Any fellow member subscribe at a time amount equivalent to five years subscription shall not require to subscribe any more in his life time. Any member/fellow member attained 60(Sixty) years of

age and he subscribes equivalent to 2 (Two) years of subscription shall not require to subscribe any more in his/her life time.

ARTICLE – 05 CESSATION OF MEMBERSHIP

05.01 If any member who willfully violates this constitution or its part thereof or works against interest of the Institution, the Central Executive Committee may suspend his membership temporarily or may expel him.

05.02 Any member to be charged for the final expulsion has to be given at least 45 (Forty five) days time for his/her self-defense. The approval of next National Council is needed in this regard.

ARTICLE – 06 AUTHORITIES

06.01 GENERAL BODY: Members of the Institution shall unitedly constitute the General Body.

06.02 NATIONAL COUNCIL:

06.02.01 The National Council shall be formed by the councilors who are the proportional representatives of each branch. The proportion shall be determined as one out of fifty members or part of that from each branch whose subscriptions are cleared and the fixed portion of that has been sent to the Head Quarters. In the case of unit, at least one representative shall be elected though the number of members is less than 50 (fifty). Besides, the President and the General Secretary of the District/Organizational District Executive Committee shall be treated as councilor by virtue of the post.

06.02.02 The Central Executive Committee may nominate 15 (Fifteen) councilors from the distinguished Diploma Engineers, who shall enjoy the rights and privileges of councilor as laid down in the constitution.

06.02.03 The immediate Formar President and General Secretary of the Central Executive Committee shall be the Ex-officio member of the National Council, who shall enjoy the rights and privileges of councilor as laid down in the constitution.

06.02.04 All existing members of the Central Executive Committee shall be ex-officio members of National Council. The members of the Advisory Council shall be ex-officio member of National Council. They shall enjoy the rights and privileges of Councilor as laid down in the Constitution.

06.02.05 The National Council shall meet at least once in a year.

06.02.06 The quorum in the National Council Convention of the Institution shall be determined by the simple majority of the National Council members.

06.03 FUNCTIONS OF NATIONAL COUNCIL:

06.03.01 The National Council shall formulate the overall policy of the Institution.

06.03.02 The National Council shall approve the central budget.

06.03.03 The National Council shall frame the law/by-laws and regulations.

06.03.04 National Council shall be treated as the Highest Body for policy making decision.

06.04 COMMITTEES:

06.04.01 CENTRAL EXECUTIVE COMMITTEE (CEC).

06.04.02 DISTRICT EXECUTIVE COMMITTEE (DEC).

06.04.03 ORGANIZATIONAL DISTRICT EXECUTIVE COMMITTEE (ODEC): Growth Centers having more than 100 (hundred) registered members and situated far away from the concerned District HQ,

may form Organizational District Executive Committee (ODEC) subject to approval of the CEC

06.04.04 UPAZILLA EXECUTIVE COMMITTEE (UEC)

06.04.05 UNIT EXECUTIVE COMMITTEE: Important Public Places which are far away from District and Upazilla HQ, may form Unit Executive Committee subject to approval of the CEC.

06.06 ASSOCIATE ORGANIZATION: Member engineers serving in different Government, Semi-Government, Autonomous and Non-Government/Private Company can form DEA (Diploma Engineers Association) in order to solve the professional problems as well to develop the professional standard of the members will be treated as IDEB'S approved Service Association.

06.07 OVERSEAS ORGANIZATION: Members live in abroad can form an Associations / Institution's branch in accordance with the laws of the concerned country, will be treated as Diploma Engineer Welfare Association/ IDEB Overseas Chapter subject to approval of the CEC of IDEB.

06.08 ENGINEERING DIVISION: In case of necessity, CEC may form Engineering Division for the expansion of engineering/technology and exercise of knowledge by seminar, symposium etc. Member engineers of the concerned engineering branch will be treated as member of these Division.

ARTICLE – 07 ADVISORY COUNCIL

07.01 FORMATION:

07.01.01 There shall be an Advisory Council of the Institution of Diploma Engineers Bangladesh. Advisory Council shall consist of 11 (eleven) members including one as the Chief Advisor. The tenure of

the Advisory Council will be as same as of the Central Executive Committee.

07.01.02 The immediate past President of CEC shall be a member of the Advisory Council by virtue of the post.

07.01.03 The Advisory Council shall be formed by the Central Executive Committee.

07.01.04 Vacant post of Advisory Council shall be filled up by the CEC.

07.02 ELIGIBILITY:

07.02.01 The CEC will nominate one Chief Advisor and ten advisors from diploma Engineers, having outstanding contribution towards the evolution and operation of any Diploma Engineer welfare organization as well as IDEB and whose duration of membership is at least 25 (Twenty Five) years.

07.03 RESPONSIBILITIES:

07.03.01 The advisory council on request of CEC may advise to the central executive committee of IDEB holding meeting of Advisory Council. The President of CEC may take advice by calling meeting of advisory council or joint meeting of Advisory Council and CEC.

07.04 EXPENDITURE:

07.04.01 The Central Executive Committee shall provide necessary fund from its own budget to meet up the expenditure and logistic support for the activities of the council.

ARTICLE – 08

CENTRAL EXECUTIVE COMMITTEE

08.01 FORMATION: The Central Executive Committee shall be formed by the following office bearers:

- 1. President - 1 (One)
- 2-11. Vice-President (one from each region) - 10 (Ten)
- 12. General Secretary (from Dhaka) - 1 (One)

- 13. Joint General Secretary (Dhaka) - 1 (One)
- 14. Joint General Secretary - 1 (One)
- 15. Finance Secretary (from Dhaka) - 1 (One)
- 16. Organizing Secretary - 1 (One)
- 17-18. Assistant Organizing Secretary (One Woman) - 2 (Two)
- 19. Public Relation & Publicity Secretary (from Dhaka) - 1 (One)
- 20. Assistant Public Relation & Publicity Secretary - 1 (One)
- 21. International Affairs Secretary - 1 (One)
- 22. Education & Training Secretary - 1 (One)
- 23. Assistant Education & Training Secretary - 1 (One)
- 24. Science & Technology Affairs Secretary - 1 (One)
- 25. Information (ICT) & Research Secretary (From Dhaka) - 1 (One)
- 26. Literary & Cultural Secretary - 1 (One)
- 27. Social Welfare Secretary - 1 (One)
- 28. Office Secretary (From Dhaka) - 1 (One)
- 29. Woman & Family Welfare Affairs Secretary (Reserved for women) - 1 (One)
- 30. Library Secretary - 1 (One)
- 31. Publication Secretary - 1 (One)
- 32. Service Affairs Secretary - 1 (One)
- 33. Student Affairs Secretary - 1 (One)

08.02 FUNCTIONS OF THE CENTRAL EXECUTIVE COMMITTEE:

08.02.01 The Central Executive Committee shall execute and administer all affairs of the Institution.

08.02.02 Shall approve the District Executive Committee/Organizational District Executive Committee and the Councilor list.

08.02.03 Shall supervise and monitor the activities of all Branches of IDEB. Shall take necessary action in case of irregularities and organizational standstill/lack of activities.

08.02.04 Shall supervise and co-ordinate the activities of the associate organization and Provide Advice if

necessary.

08.03 Functions, Duties & Responsibilities of the Central Executive Committee Members:

08.03.01 PRESIDENT: The Present of the Central Executive Committee shall be the constitutional Head and the spokesman of the "Institution". The President shall be responsible for the promotion, development, improvement and the advancement of the Institution. He shall preside over the Central Executive Committee meetings & all Seminar, Symposium, convention etc. He shall act as the Chairman of the National Council during the tenure of his office. The President shall cast his deciding vote only in case of a tie. He shall be responsible to uphold the status/dignity of the constitution.

08.03.02 VICE-PRESIDENT: The Vice-Presidents will assist the President in performing his functions. The Vice-Presidents shall perform the responsibilities assigned by the President/Central Executive Committee. In absence of President, the Vice President (Dhaka Region) shall perform the functions of the President. In absence of the above two the Vice-President assigned by the CEC shall perform the duties and responsibilities of the President

08.03.03 GENERAL SECRETARY: The main responsibility of the General Secretary shall be the control and execution of daily routine business of the Institution Office. He shall implement the mandates and decisions of the Annual Convention, Delegate/Representative Conference and the Central Executive Committee meetings. He shall note down and preserve the minutes of meeting of the Central Executive Committee. He shall also send the agendas and the resolutions of all meetings of the Central Executive Committee to the persons concerned.

The General Secretary shall prepare the budget of the Central Executive Committee in consultation with the president and the Departmental Secretaries and submit it to the National Council for approval. He shall serve notice of the meetings of Central Executive Committee, Annual/General Convention and National Council in consultation with the President of the Institution. He shall also prepare a term report of the activities of the Institution in consultation with the President and place it to the General/Annual Convention and National Council of the Institution. He shall co-ordinate the activities of all Departmental Secretaries and the Secretaries shall have the accountability in performing their functions, duties and responsibilities to the General Secretary. The General Secretary shall execute the daily routine business of the Institution and has to perform the overall responsibility of conducting the Institution as Executive Head of the Institution.

He has to note down the minutes of all meeting of CEC, convention and council and shall take initiative to implement the decisions in co-ordination with the President.

He has to maintain liaison with the District Executive Committee, Upazilla Executive Committee, Unit Committee and Service Association as well as to co-ordination of activities.

08.03.04 JOINT GENERAL SECRETARY: The Joint General Secretaries shall assist the General Secretary in performing his duties. The Joint General Secretary shall perform the responsibilities attributed to them by the General Secretary/Central Executive Committee. In absence of General Secretary the Joint General Secretary (Dhaka) shall carry out the duties and responsibilities of the General Secretary. In absence of both the Joint General Secretary shall carry out the duties & responsibilities of General

Secretary

- 08.03.05 FINANCE SECRETARY:** The Finance Secretary shall receive the membership fees, subscription and donations from the Finance Secretaries of all District/UEC/Unit Committee. He shall also receive the donations from any competent person or agency who intends to donate to the Institution. He shall maintain all accounts of income & expenditure of the Institution after due approval of the Central Executive Committee. He shall operate the Bank account of the Institution along with joint signature of either the President or the General Secretary of the Institution. He shall preserve the accounts of collected subscription/donation of the Institution and the receipt book's accounts in collaboration with the staff of the concerned accounts department. He shall help the General Secretary in preparing the budget of the Institution.
- 08.03.06 ORGANIZING SECRETARY:** The organizing Secretary shall be responsible for all organizing works. He shall monitor and review all activities of the DEC/ODEC, UEC, Unit and Service Association in consultation with the General Secretary. He shall maintain a close collaboration with all general members of the Institution and has to address their complain at the earliest convenience.
- 08.03.07 ASSISTANT ORGANIZING SECRETARY:** The Assistant Organizing Secretary shall assist the Organizing Secretary and perform the responsibility assigned by Organizing Secretary/CEC. In absence of the Organizing Secretary, the senior Assistant Organizing Secretary shall carry out the duties and responsibilities of the Organizing Secretary. The Seniority shall be determined as per the number of

votes obtained in the election or as decided in the first meeting of the Central Executive Committee.

- 08.03.08 PUBLIC RELATION & PUBLICITY SECRETARY:** The Public Relation and Publicity Secretary shall be responsible for all sorts of public relation activities of the Institution. He shall be responsible for proper publicity of all notice and other relevant papers i.e. reports of convention and meetings to all members and the public.
- 08.03.09 ASSISTANT PUBLIC RELATION & PUBLICITY SECRETARY:** Assistant Public relation & Publicity Secretary shall assist the Public Relation and Publicity Secretary and perform the responsibilities assigned by Public Relation & Publicity Secretary/CEC. In absence of the Public Relation and Publicity Secretary, he shall carry out the duties and responsibilities of the Public Relation and Publicity Secretary.
- 08.03.10 INTERNATIONAL AFFAIRS SECRETARY:** International Affairs Secretary shall be responsible to maintain close contact with the members and IDEB members Organizations in abroad. He shall collect the Data for the Technological Education and professional information of different countries. He shall also to contact with the equivalent Organization of different countries as per the decision of the Central Executive Committee.
- 08.03.11 EDUCATION AND TRAINING SECRETARY:** Education and Training Secretary shall advise the CEC for the expansion and development of Technology and Technical education of the country. He shall also advise the CEC regarding the development of Polytechnic education activities and its standards. He shall have to arrange regular training activities for the development of educational and professional standard of the

members. He has to arrange the study tour. He has to take initiative to increase and update the efficiency of the members. He has further to arrange training program for increasing the efficiency of un-skilled manpower including all level officers and employees of the engineering field.

08.03.12 ASSISTANT EDUCATION & TRAINING

SECRETARY: Assistant Education & Training Secretary shall assist the Education and Training Secretary and perform the responsibilities assigned by Education & Training Secretary. He shall perform the duties and responsibilities of the Education and Training Secretary in his absence.

08.03.13 SCIENCE & TECHNOLOGICAL AFFAIRS

SECRETARY: Science and Technological Affairs Secretary shall conduct the activities to enhance technological development, efficiency & working skill, technology learning activities. He shall assist to form engineering divisions and supervise its activities. He shall act as Coordinator of free technology consultation Centre of IDEB at any location. He shall arrange science and technology fair with the approval of CEC. He shall assist the CEC to build skilled culture nation.

08.03.14 RESEARCH & ICT SECRETARY:

Research and information communication technology (ICT) Secretary shall take initiative to preserve all information of the Institute in modern scientific method. He shall facilitate the Institution Head Quarters and Branches with modern MIS Cell and Archive. He shall arrange to preserve the members' relevant information in the database of the Institution. He shall work for research activities of Institution and perform the duty of the member-secretary of the study and research cell of IDEB

and help the Institution to conduct study & research work in the national important sectors.

08.03.15 LITERARY & CULTURAL SECRETARY:

Literary & Cultural Secretary shall be responsible for arranging all sorts of literary & cultural activities as per the decision of CEC. He shall be responsible to arrange the cultural programs in the auspices of National Memorial days as per the decision of CEC.

08.03.16 SOCIAL WELFARE SECRETARY:

Social Welfare Secretary shall be responsible to conduct welfare activities for the members and encourage the members to the social & human welfare activities. He will take initiative for helping the distressed people in any national disaster on behalf of IDEB as per decision of CEC. He shall help IDEB in running its welfare foundation activities.

08.03.17 WOMAN AND FAMILY WELFARE AFFAIRS

SECRETARY: Woman and Family Welfare Affairs Secretary shall act as the Co-ordinator of woman members. She shall motivate & perform prominent role to enroll the women Diploma Engineers as member of IDEB. She shall organize the activities of the woman and family welfare council as per decision of CEC.

08.03.18 LIBRARY SECRETARY:

Library Secretary shall be responsible to maintain & operate the Library of the Institution & also at Branches. He shall collect books, journals, and periodicals etc. from different sources and issue the same to the members as per rules. He shall take initiative to arrange workshop, seminar to build a knowledge base society in the Institution and nation.

08.03.19 PUBLICATION SECRETARY:

Publication Secretary shall be responsible for publishing all sorts of publication of the Institution including Annual Magazine & Karigar regularly and all other periodicals.

08.03.20 SERVICE AFFAIRS SECRETARY: Service Affairs Secretary shall act as Co-ordinator in between the Institution and other service associations of Diploma Engineers. He shall collect, preserve and Communicate all information relating to the service matter as & when require. He shall act as Co-ordinator among the different Professional Organization on behalf of the Institution. He shall take proper steps to solve the professional problems of the member engineers.

08.03.21 OFFICE SECRETARY: Office Secretary shall maintain the office of the Central Executive Committee and shall be responsible to maintain records of all documents, furniture and other proprieties of the Institution. He shall make inventory of all assets of the Institution, preserve them and shall update them at the end of each year. Shall collect and preserve accounts of all assets of IDEB H.Q & Branches.

08.03.22 STUDENT AFFAIRS SECRETARY: Student Affairs Secretary shall maintain close relation and communication with the students of Diploma-In-Engineering courses of all Polytechnic and Colleges. He shall take necessary steps to enroll the students as student member of the Institution and inspire them to become the full fledged member subsequently. He has to recommend for the improvement of education standard and to increase the facilities of the students.

ARTICLE – 09

DISTRICT/ORGANIZATIONAL DISTRICT EXECUTIVE COMMITTEE

09.01 FUNCTION:

09.01.01 The District/Organizational District Executive Committee shall execute & administer all affairs of the Institutional works within its jurisdiction.

09.01.02 DEC/ODEC shall approve the Upazilla/Unit Committees of its jurisdiction.

09.01.03 DEC/ODEC Shall supervise and monitor the activities of the UEC/Unit Committee and shall take necessary action in case of any irregularities.

09.02 FORMATION :

The District Executive Committee/ODEC shall be formed by the following office bearers:

- 1. President - 1 (One)
- 2-3. Vice-President (One from Dist. HQ) - 2 (Two)
- 4. General Secretary (from Dist/Organizational Dist. HQ) - 1 (One)
- 5. Joint General Secretary - 1 (One)
- 6. Finance Secretary (from Dist/Organizational Dist. HQ) - 1 (One)
- 7. Organizing Secretary - 1 (One)
- 8. Service Affairs Secretary - 1 (One)
- 9. Library & Office Secretary (from Dist. & Organizational Dist. HQ) - 1 (One)
- 10. Public Relation & Publicity Secretary - 1 (One)
- 11. Literary, Cultural and Publication Secretary - 1 (One)
- 12. Social Welfare Secretary - 1 (One)
- 13. Science and Technology Secretary - 1 (One)
- 14. Information (ICT) and Research Secretary - 1 (One)
- 15. Woman and Family Welfare Affairs Secretary - 1 (One)
- 16. Education and Training Secretary - 1 (One)
- 17. Student Affairs Secretary - 1 (One)

The portfolio of one Asstt. Public Relation & Publicity Secretary and one Assistant Organizing Secretary shall be added to the District Executive Committee which is located in Division/Regional Head Quarter.

09.03 FUNCTIONS, DUTIES AND RESPONSIBILITIES OF THE DISTRICT/ORGANIZATIONAL DISTRICT EXECUTIVE MEMBERS:

09.03.01 PRESIDENT: The President of the District Executive Committee shall be responsible for the promotion & advancement of the Institution within his jurisdiction. He shall preside over all the meetings of the District Executive Committee. The

President shall cast his deciding vote only in case of a tie. He shall be responsible to make close contact with the Central Executive Committee in order to implement the decisions and policies of the Central Executive Committee.

09.03.02 VICE-PRESIDENT: The Vice-President shall assist the President in performing his responsibilities. The Vice-Presidents shall perform the duties & responsibilities assigned by the president and DEC. In absence of President the Vice President (Dist & Org. Dist. HQ) shall perform the functions of the President. In absence of both the Vice President shall perform the function of the President.

09.03.03 GENERAL SECRETARY: General Secretary shall be responsible for conducting all the office business of DEC. He shall Serve the notices of all meetings of DEC, General Meeting/Conference in consultation with the President. He shall prepare & preserve the minutes of meeting/conference. He shall send copies of the resolutions of all meetings of the District Executive Committee to the Central Executive Committee and to all members of the Institution within his jurisdiction.

The General Secretary shall prepare the budget of the District Executive Committee in consultation with the President and the Departmental Secretaries and submit the same to the General meeting/Conference for approval. He shall be responsible for implementation of the decisions of the Central Executive Committee as well as the District Executive Committee.

09.03.04 JOINT GENERAL SECRETARY: The Joint General Secretary shall assist the general secretary to perform his functions. He shall perform the duties & responsibilities assigned by the General Secretary/DEC. He shall carry out the duties &

responsibilities of the General Secretary in his absence.

09.03.05 FINANCE SECRETARY: The Finance Secretary shall receive the subscriptions/donations from the members of the District under his jurisdiction. He shall maintain the proper accounts of all income & expenditures of the District Executive Committee. He shall operate Bank Accounts with joint Signature either of the President or of the General Secretary of the District Executive Committee. He shall send the due money of Head Quarter to the Finance Secretary of the CEC. He shall take necessary steps for auditing the yearly income-expenditure accounts of DEC and shall place it in the General Meeting/Conference for approval.

09.03.06 ORGANIZING SECRETARY: The organizing Secretary shall be responsible for organizing all works of the Institution in the District. He shall keep close contact with the General Secretary of UEC/ Unit Executive Committee of the District and help the UEC and Units in functioning organizing activities.

09.03.07 ASSISTANT ORGANIZING SECRETARY: The Assistant Organizing Secretary shall assist the Organizing Secretary and perform the responsibility assigned by Organizing Secretary/DEC. In absence of the Organizing Secretary, Assistant Organizing Secretary shall carry out the duties and responsibilities of the Organizing Secretary (Incase of DEC of Divisional/Regional HQ).

09.03.08 LIBRARY AND OFFICE SECRETARY: Library and Office Secretary shall be responsible for maintaining the library of the District Committee. He shall collect & preserve the books, journals, and periodicals etc. form different sources and issue the same to the members as per rules. He shall

also maintain the office of the District Executive Committee & shall be responsible to take of all records, documents, furniture etc. & all other properties.

- 09.03.09 PUBLIC RELATION & PUBLICITY SECRETARY:** Public Relation & Publicity Secretary shall be responsible for all sorts of publications of the Institution in the District. He shall be responsible for proper publicity of all notices and other relevant papers to all members and among the public when necessary.
- 09.03.10 ASSISTANT PUBLIC RELATION & PUBLICITY SECRETARY:** Assistant Public relation & Publicity Secretary shall assist the Public Relation and Publicity Secretary and perform the responsibilities assigned by Public Relation & Publicity Secretary/DEC/ODEC. In absence of the Public Relation and Publicity Secretary, he shall carry out the duties and responsibilities of the Public Relation and Publicity Secretary (Incase of DEC of Divisional/Regional HQ)
- 09.03.11 LITERARY, CULTURAL & PUBLICATION SECRETARY:** Literary, Cultural & Publication Secretary shall be responsible for arranging all sorts of cultural activities especially on special occasions as may be decided by the District Executive Committee. He shall collect articles, column and other writings from members of his area. He shall act as Editor of Annual Magazine and all other Periodicals as well as to arrange all sports related programs of the District Committee.
- 09.03.12 SOCIAL WELFARE SECRETARY:** The Social Welfare Secretary shall be responsible for the welfare of the member engineers as per the decision of the District Executive Committee and shall take necessary steps for the welfare of the distressed people at the time of national calamity

and disaster. He shall encourage the member engineers for becoming the member of IDEB Member Welfare Foundation.

- 09.03.13 SCIENCE & TECHNOLOGY AFFAIRS SECRETARY :** The Science and Technology Affairs Secretary shall collect the Science & Technology related information and data as per the direction of DEC and send these to the CEC/IDEB Research Cell & be performe similar activities of respective Secretary where necessary.
- 09.03.14 RESEARCH & ICT SECRETARY:** Research & ICT Secretary Shall be responsible for preserving all information & documents of DEC. He shall be responsible to conduct the study and research activities to enhance the development of Technology. He shall help the Central Study & Research Cell by supplying information and data for conducting the study and research activities in the national important issues.
- 09.03.15 WOMAN & FAMILY WELFARE AFFAIRS SECRETARY:** The Woman and Family Welfare Affairs Secretary shall act as the coordinator of the women members and the familis of the Diploma Engineer of the dist. She shall play an active role to enroll the women Diploma Engineers to be the member of IDEB & to be organisational minded.
- 09.03.16 EDUCATION & TRAINING SECRETARY:** He shall arrange the training, workshops etc and implement them as per the demand of the members. He shall ensure the participation of DEC members to the different Training Programs arranged by the CEC by maintaining close contact to the central Education & Training Secretary. He shall collect the information and environmental situation of the Polytechnic Institutes of the district and inform to DEC & CEC. He shall perform the duties of coordinator of the Training & Technology Advisory

Centre conducted by DEC / ODEC.

- 09.03.17 STUDENT AFFAIRS SECRETARY:** The Student Affairs Secretary shall maintain a close relation and contact to the students of Diploma-in Engineering courses of all Polytechnic and Technical Institutes situated in the concerned district. He shall take necessary steps to enroll the students as the member of the Institution and inspire them to become the full fledged member subsequently. He shall recommend to increase the facilities of the students and place it to DEC / ODEC meeting.
- 09.03.18 SERVICE AFFAIRS SECRETARY:** Service Affairs Secretary shall act as Co-ordinator in between the DEC and service associations of Diploma Engineers in the District. He shall collect and dispatch all information relating to the service matter at District level. He shall take proper steps to solve the professional grievances of the member engineers of the District.

ARTICLE – 10 UEC/ UNIT EXECUTIVE COMMITTEE

10.01 FORMATION

- 10.01.01** Upazilla Executive Committee shall exist in every Upazilla of the District and the District Executive Committee shall form the Unit Committee as per necessity subject to the approval of the Central Executive Committee.
- 10.01.02** The UEC/ Unit Executive Committee shall consist of President, Vice-President, General Secretary, Organizing Secretary and Finance Secretary. One more post of joint Secretary and Literary, Cultural and Social Welfare Secretary may include in the UEC/ Unit Committee having more than 20 (Twenty) members.

10.02 FUNCTION:

- 10.02.01** The UEC/ Unit Executive Committee shall work under the administrative control of the respective District Executive Committee.
- 10.02.02** The UEC/ Unit Executive Committee shall enjoy the organizational facilities as granted by the Central Executive Committee.
- 10.02.03** The functions, duties and responsibilities of office bearers of the UEC/ Unit Executive Committee shall be the same as those of the office bearers of the District Executive Committee.
- 10.02.04** The expenditure of the UEC/ Unit Executive Committee shall be mitigated as per the allocated budget of the District Executive Committee.

ARTICLE – 11 ELECTION

11.01 FORMATION OF ELECTION COMMISSION:

- 11.01.01** Election Commission of CEC/DEC/ODEC/UEC/Unit Committee shall consist of three members. The CEC/DEC/ODEC/UEC/Unit Committee shall appoint one Chief Election Commissioner and other two Election Commissioners among the Senior and experienced Diploma Engineers. Election Commission may appoint one Assistant Election Commissioner subject to approval of the CEC for the CEC election.
- 11.01.02** For CEC election the Central Election Commission shall appoint one Returning Officer and two Assistant Returning Officers from the senior and competent Diploma Engineers residing in concerned district to conduct the election activities to the Centers established at District level.

11.02 TENURE:

- 11.02.01** The tenure of the Central Executive Committee and the District/Organizational District Executive Committee shall be 3(three) years.
- 11.02.02** Election of the Central Executive Committee shall be held at the selected vote centers of DEC/Organizational DEC H/Q within the month of December of tenure-ending year by direct vote of all valid voters of the concerned district branches and their UEC/Unit branches.
- 11.02.03** Election of District Executive Committee/ODEC shall be held within the month of November of tenure ending year by direct vote of all valid voters of the concerned district voter list prepared by DEC and approved by CEC.
- 11.02.04** The election of UEC/Unit committee shall be held within the month of October of tenure-ending year by direct vote of the concerned UEC/Unit's valid votes. The tenure of the UEC/Unit Committee shall be 2(Two) years.
- 11.02.05** If the election of the CEC/DEC/UEC/Unit Committee could not be held in time due to the Act of God, State restrictions or any unusual circumstances, the existing committee shall remain valid up to the next election.

11.03 PROCEDURE

- 11.03.01** Members of all District / Organizational District / UEC/Unit Committee shall elect the concerned DEC/ODEC/UEC/Unit Committees and Central Councilors.
- 11.03.02** Casting of votes shall be through secret ballot.
- 11.03.03** All elections shall be conducted by the outgoing Committee.
- 11.03.04** The first Central Executive Committee was formed only for one year by the members attended in the first general convention held on 8th November

1970 in Dhaka which would be treated as done under this constitution.

- 11.03.05** The CEC shall be elected directly by the valid voters of the Institution i.e. by the valid voters of DEC/ODEC/UEC/Unit Committee. This method shall come into effect from the term 2011-2012 which would be treated as done under this constitution.

- 11.03.06** Voter list with photographs of voters shall be used in all sorts of election of the Institution.

11.04 Eligibility of the voter/candidate:

- 11.04.01** a) The members who have paid annual subscription up to date shall be enrolled in the Voter List.
- b) The members may enroll in voter list by clearing minimum 3(three) years immediate past subscription prior to the election.
- c) Any individual may be enlisted in voter list if he becomes member by clearing the annual subscription prior the declaration the election schedule.
- 11.04.02** Members in services shall be considered as the member of working place organization whereas the other members shall be considered as the member of the district committee where he resides.
- 11.04.03** Candidates for election of CEC/DEC/ODEC shall have to be the voter as per sub section 11.04.01 of the constitution.
- 11.04.04** The CEC election candidates for the post of President, General Secretary, Vice President & others posts must be the member of the institutions at least 20(twenty) years, 15(fifteen) years and 5(five) years respectively before the year of election.
- 11.04.05** DEC election candidates for the post of President,

General Secretary and other posts must be the member of the Institution at least 10(ten) years, 5(five) years and 3(three) years respectively before the year of election. The candidates for the election of UEC/Unit Committee shall have to be voter as per sub-clause 11.04.01 of the constitution.

11.05 VOTER LIST

11.05.01 The DEC/ODEC shall send its voter list, the central copy of the paid up receipt, the central part of subscription and the photograph of the voter along with required information to the CEC before two months of the election. The voter list approved by the Central Executive Committee shall be treated as final and valid voter list in all sorts of Institution's Election.

11.05.02 The CEC shall submit a comprehensive voter list gathered from all DEC/ODEC/UECs/Units to the Central Election Commission one month before the election.

ARTICLE – 12 MEETINGS

12.01 CENTRAL EXECUTIVE COMMITTEE

12.01.01 NATIONAL CONVENTION: The CEC shall arrange National Convention at least once within its tenure. The CEC shall formally invite the councilors/representatives through notification at least fifteen days before the Convention.

12.01.02 NATIONAL COUNCIL: The CEC shall arrange the National Council meeting once a year and formally invite the councilors at least fifteen days before the Convention. The Quorum of the National Council meeting shall be determined by the simple majority.

12.01.03 REPRESENTATIVE AND SERVICE ASSOCIATION

CONVENTION: In case of necessity, the CEC may arrange the Representative and Service Association Convention. On that case, a formal invitation has to send the representatives/service associations at least ten days before the Convention.

12.01.04 MONTHLY MEETING:

(a) Monthly meeting shall be held once in every month.

(b) The General Secretary shall call the meetings in consultation with the President.

(c) The notice of such meetings shall be circulated seven days before the scheduled date.

(d) **QUORUM:** Simple majority of the Executive Committee shall make the quorum.

12.01.05 EMERGENCY MEETING:

(a) This meeting shall be called by the General Secretary or the President.

(b) 24 Hour's notice shall be needed for such meeting.

(c) **QUORUM:** President or General Secretary & the presence of any two members of the Executive Committee shall make the quorum.

(d) The resolution of such meeting shall have to be approved by the next Central Executive Committee Meeting.

12.01.06 REQUISITION MEETING:

(a) The requisition meeting may be called by the request of any member of the Executive Committee to decide on some specific agenda but in such cases, the written consent of simple majority members of the

Executive Committee shall be needed in support of such request.

(b) QUORUM OF REQUISITION MEETING: The presence of three-fourth members of the executive committee shall make the quorum of Requisition Meeting.

12.01.07 Extended Meeting: The extended meeting shall be held after every three months. The President or general secretary of DEC / ODEC shall remain present in the meeting as associate member of CEC.

12.03 DEC/UEC/UNIT EXECUTIVE COMMITTEE:

12.03.01 MONTHLY MEETING: This meeting shall be held once in every month. The invitation of meeting, the issuance of notice and the quorum shall be same as of the Central Executive Committee.

12.03.03 GENERAL MEETING:

a) The District Executive Committee shall arrange General Meeting for the general members at least twice in a year.

b) Notice of such meeting shall be circulated 10 (ten) days before the scheduled date.

c) QUORUM: Simple majority of the enlisted members shall make the quorum.

12.03.04 EMERGENCY MEETING AND REQUISITION MEETING: Shall be the same as of the Central Executive Committee.

ARTICLE – 13 AMENDMENT

13.01 Constitution amendment proposal may be initiated by any member of the Institution. The proposal should send to the Central Executive Committee through the

District Executive Committee of the District where the member resides. The amendment proposals submitted in such way along with the amendment proposals made by the Central Executive Committee shall be presented to the National Council after verifying by the special expertise committee formed by the CEC.

13.02 Amendment of any article, clause or part of that shall be done by the simple majority of the National Council members attended to the National Council session for amendment of the constitution. The quorum shall make by the simple majority of the members attended in the National Council.

ARTICLE – 14 FINANCE

14.01 FUND :

14.01.01 Annual subscription's ten percent (10%) and the enrolment fees realized from the members of the district concerned shall be credited to the Bank account of Central Executive Committee and the rest ninety percent (90%) shall be kept in the bank account of the concerned District Executive Committee/Organizational District Executive Committee. All other collections shall be credited to the account as per direction of Central Executive Committee.

14.01.02 The entire fund shall be deposited in any scheduled bank of Bangladesh and that should be in the name of the Institution.

14.01.03 The fund shall be operated by the joint signature either of the President or of the General Secretary and the Finance Secretary.

14.01.04 All sorts of subscriptions/donations and fund received from other sources shall transparently be

maintained and operated by the CEC/DEC/UEC/Unit Executive Committee through bank account.

14.02 EXPENDITURE: CEC

- 14.02.01** Expenditure shall be incurred as per the budget allocation.
- 14.02.02** The expenditure exceeding Tk 10,000/-(ten thousand) only at a time shall have to be approved by the President or General Secretary.
- 14.02.03** Amount exceeding Tk. 1,00,000/-(One lac) only cannot be drawn by the bearer cheque at a time. But the amount may be increased with the approval of Central Executive Committee. Bills of receiver may be paid by cheque/crossed cheque if possible or as per decision of CEC.
- 14.02.04** The President & the General Secretary may spend up to Tk.5000 (Five Thousand only) at a time. For which each of them can keep cash amount up to Tk. 5000/- (Five Thousand) only with them.
- 14.02.05** All accounts of income and expenditure of IDEB shall be maintained by the General Secretary and the Finance Secretary of Central Executive Committee and they shall present it to the meeting of the Central Executive Committee.

14.03 EXPENDITURE: DEC/ODEC/UEC/UNIT

- 14.03.01** Expenditure shall be incurred as per budget allocation. DEC shall provide Budget allocation for UEC/Unit.
- 14.03.02** Expenditure exceeding Tk.1000/- (One Thousand only) at a time, shall have to be approved by the President or the General Secretary
- 14.03.03** Expenditure up to Tk. 2000/- (Two Thousand) only can be incurred by the President and the General Secretary at a time. For which each of them can

keep cash amount up to Tk. 2000/- (Two Thousand) only with them.

14.04 AUDIT

- 14.04.01** The accounts of income & expenditure of the Institution shall be audited in every year by internal Audit Committee/Team and by registered audit firm appointed by the Central Executive Committee. Audit shall be completed before the Annual National Convention and its report shall be submitted to the Council Convention.
- 14.04.02** The District Executive Committee and the UEC/Unit Executive Committee shall follow the financial procedures of fund & expenditure of the Central Executive Committee.

ARTICLE – 15 RESIGNATION, NO-CONFIDENCE & CO-OPTION

15.01 RESIGNATION:

- 15.01.01** Any member of the Executive Committee may submit his resignation to the President. In case of the President himself, the resignation has to submit to the Senior Vice-President.
- 15.01.02** Such resignations shall be considered by the Executive Committee and shall be effective if it is accepted by the simple majority of Executive Committee members.

15.02 NO-CONFIDENCE

- 15.02.01** No-confidence motion against the Central Executive Committee as a whole shall be moved by any National Council member with written support by at least one fourth of the total council members.
- 15.02.02** No-confidence motion against any single member of the Central Executive Committee may be moved by any executive committee member with

written support of the majority members of the central executive committee.

- 15.02.03** No-confidence motion shall be moved to the President, but no confidence motion shall be moved against the President. The President, on receipt of no-confidence motion against the whole Central Executive Committee, shall call the meeting of the National Council within two months from the date of receiving such move.
- 15.02.04** No-confidence motion against Central Executive Committee shall be accepted by simple majority of members attended in the national council. In case of no-confidence motion against any single member of CEC, the decision shall be taken by Central Executive Committee.
- 15.02.05** The quorum of the total National Council shall be the two third member's presence in the Council. Presence of two third members of CEC shall make the quorum in case of a single member.
- 15.02.06** No-confidence motion against whole of DEC/UEC/Unit committee shall be moved by any member with written support of one fourth members of concerned committee to the President who remains immense to any motion. In such case, the President shall call a general meeting of the members where the no-confidence motion may be accepted by simple majority of the members attended in the meeting. In such cases two third of the members shall make the quorum.
- 15.02.07** No-confidence motion against any single member of DEC/UEC/Unit committee may be moved by any executive committee member with written support of the majority members of the concerned committee. The President, on receipt of such proposal shall take the final decision within one month. The President may consult with DEC in

case of UEC/Unit and CEC in case of DEC.

- 15.03 CO-OPTION:** In case of vacancy of portfolios up to 2(two) in any committee due to resignation, acceptance of no-confidence motion, transfer, expulsion, death or any other reason, the committee concerned shall co-opt any member preferably from the councilors.
- 15.04 BY-ELECTION:** In case of more than 2(two) vacancies including the co-opted seats in any committee, there shall be by-election as per normal election procedures and the previous co-option, if any, shall stand void.
- 15.05 EXEMPTION FROM EXECUTIVE COMMITTEE:** The membership of any member of the Central Executive Committee and the District Executive Committee ODEC shall be treated as void if he remains absence for consecutive 3 (three) monthly meetings without prior written permission.

Appendix- A Definition

- 01. "The Institution"** means the Institution of Diploma Engineers, Bangladesh (IDEB).
- 02. DIPLOMA ENGINEER:** Diploma Engineer as mentioned in this Constitution shall, herein after, refer as to the graduates of Diploma-in-Engineering courses of all Polytechnic, Technical Institute, Engineering College and Universities duly recognized by the Bangladesh Technical Education Board.
- 03. "The Constitution"** means the constitution of the Institution originated in the year 1970 and as amended from time to time.
- 04. "By-Laws"** means the Rules & Regulations of the Institution framed here in accordance with the Constitution & having its effects and validity within the jurisdiction of the Constitution.

05. **"Regulation"** means the fixed principle as decided by the Central Executive Committee in accordance with the By-laws of the Constitution.
06. **"The Council"** means the National Council of the Institution constituted in accordance with the Constitution and By-laws for achieving complete or part of the aims and objectives of the Institution to settle all the incidental or well-binged subjects.
07. **"The Council Member"** shall mean the representatives of the National Council of the Institution duly elected by the members in accordance with the Constitution and By-laws.
08. **"Executive Body"** means all the members of the Executive Committee concerned.
09. **"Office Bearers"** means the President, Vice-President, General Secretary, Joint Secretary, Finance Secretary, Organizing Secretary, Assistant Organizing Secretary, Public Relation & Publicity Secretary, Assistant Public Relation & Publicity Secretary, Literary & Cultural Secretary, Social Welfare Secretary, Woman Affairs Secretary, International Affairs Secretary, Education & Training Secretary, Assistant Education & Training Secretary, Science & Technological Secretary, Library Secretary, Publication Secretary, Service Affairs Secretary, Information & Research Secretary, Office Secretary and Student Affairs Secretary.
10. **"Executive Committee"** means the Executive Committee constituted in accordance with the Constitution & By-laws to achieve the aim and objectives of the Institution within the respective jurisdiction.
11. **"General Meeting"** means a general meeting of the member of the District branch.
12. **"Members"** means Diploma engineer & its equivalents who pays subscription. Student members, Honorary

- members, Donor members & life members means the member as defined in the constitution.
13. **"ADVISOR"** means the Chief advisor and advisors of the Advisory Council.
14. **"Govt."** means the Government of the Peoples' Republic of Bangladesh.
15. **"Country"** means the territory of the Peoples' Republic of Bangladesh.
16. **"Notice"** means the notice written and signed by the General Secretary addressing to the entitled members.
17. **"Term"** means the fixed tenure of the CEC, DEC, UEC & Unit.
18. **"Clause"** means the article of the Constitution.
19. Section/ Sub Section: means the Clause or sub-clause of any article of the Constitution.
20. **"Fund"** means the money collected from subscription, donation & loan, sale price of publication etc. or from any other source of income in the name of the Institution.
21. **"CEC"** means the Central Executive Committee.
22. **"DEC"** means the District Executive Committee.
23. **ODEC** means the organizational District Executive Committee.
24. **"UEC"** means Upa-Zilla Executive Committee.
25. Unit means committee formed in special place like industrial areas, growth centers etc where plenty of Diploma engineers work.
26. ICT means Information Communication Technology
27. MIS Management Information System

APPENDIX-"B"

01. **DHAKA REGION:** Dhaka, Narayanganj, Munshiganj, Manikganj, Gazipur and Narshingdi District.

02. **FARIDPUR REGION:** Faridpur, Rajbari, Shariatpur, Madaripur and Gopalganj District.
03. **MYMENSHING REGION:** Mymensingh, Kishorgonj, Netrokona, Sherpur, Jamalpur and Tangail District.
04. **KHULNA REGION:** Khulna, Bagerhat, Satkhira, Jessore, Narail, Magura, Jhinaidah, Kushtia, Chuadanga and Meherpur District.
05. **BARISAL REGION:** Barisal, Bhola, Borguna, Patuakhali, Jhalokati and Pirojpur District.
06. **RAJSHAHI REGION:** Rajshahi, Chapainawabganj, Natore, Naogoan, Bogura, Joypurhat, Pabna and Sirajganj District.
07. **RANGPUR REGION:** Rangpur, Kurigram, Lalmonirhat, Gaibandha, Nilphamari, Dinajpur, Thakurgaon and Panchagorh District.
08. **SYLHET REGION:** Sylhet, Sunamganj, Moulavibazar and Hobiganj District.
09. **CHITTAGONG REGION:** Chittagong, Cox's Bazar, Bandarban, Rangamati, Khagrachhari District.
10. **COMILLA REGION:** Comilla, Brahmanbaria, Chandpur, Feni, Noakhali and Luxmipur District.

APPENDIX-"C"

01. Had there been any controversy arisen in interpretation of Bangla version, the English version of the Constitution shall stand as authenticated.
02. If IDEB desolate or defunct due to any reason in any time, all its movable or immovable properties, resources, assets and liabilities shall be transferred to the Peoples Republic of Bangladesh.